

WESTHAM PARISH COUNCIL
DRAFT MINUTES OF THE FULL COUNCIL MEETING OF

16th March 2015
held at The Amenity Hall, Stone Cross

- 288 Present: Cllrs K Saxby (Chairman), P Marshall, M Nash, G Garner, B Molog, T Bruce, K Stevens, T Comerford and J Blaker.

County Councillor M Pursglove, District Councillor D Dear, District Councillor B Tooley, A Hillman (Clerk) and three members of the public were also in attendance.

- 289 Apologies for Absence: Apologies for absence were received from K Sutherland, B Garner, R Perrin and G Parsons and were accepted by those present.

District Councillor Clark and PCSO Wyatt also sent their apologies.

- 290 Minutes of the Previous Meeting: The Minutes of the Full Council Meeting held on 16th February 2015 were read, confirmed as a true and accurate record and signed by the Chairman.

- 291 Clerk's Report:

The Clerk reported that Westham Parish Council has been selected as part of the 5% sample for Intermediate Level Procedures for this year's External Audit.

- 292 Disclosures of Interests:

There were no disclosures of interests nor were there any changes to the Register of Interests.

- 293 Reports on Committee Meetings held:

The Minutes of the Finance and General Purposes Committee Meeting held on 9th March 2015 were received and adopted by the Parish Council.

The Minutes of the Parks and Open Spaces Committee Meeting held on 9th March 2015 were received and adopted by the Parish Council.

- 294 Reports from Outside Meetings:

Councillor Molog attended;

- the Pevensey Villages Partnership (PVP) meeting held on 18th February. The Trust is applying for charitable status.
- the Pevensey Town Trust Meeting held on 4th March with Councillor Parsons. Members are looking at fitting electronic barriers in the

Cattle Market car park, agreed the signage and approved the accounts.

Councillor Stevens attended the latest ESALC Meeting. ESALC's solicitors warned local councils to be wary of signing over their fields to Fields In Trust. Those who have already, have found it to be a very costly and complicated exercise. Members agreed that it was therefore not appropriate for Butcher's Field.

295 Report from PCSO Wyatt:

PCSO Wyatt had previously sent her apologies for not being able to attend this meeting.

296 Reports from County/District Councillors:

District Councillor Dear reported;

- she attended the latest Full Council Meeting at Wealden District Council. Members approved payments from the Community Dividend for the First Responders, Westham Village Hall and Eastbourne Lifeboat.
- she attended a Seminar about the Electoral Review changes.
- there is to be a Parish Day event on 11th April at St Wilfrid's in Pevensey.
- the Pevensey Timeline Association is celebrating the 150th anniversary of the Pevensey Whale. The body of the whale washed ashore at Pevensey in 1865 was one of the largest recorded of its species.

District Councillor Tooley reported;

- Wealden District Council is considering offering a small parcel of land adjacent to Westham Village Hall to the Hall's trustees.
- Wealden District Council accepts that recent work to the boundary wall at St Mary's Church is sub-standard and said it will be repaired in due course to the appropriate standard.

County Councillor Pursglove reported;

- he attended a Joint Waste Management Committee Meeting at ESCC.
- ESCC is currently looking into 20mph speed limits and Rights of Way.
- ESCC cannot afford to provide a shuttle bus between the District General and Conquest Hospitals. He is considering other options.

297 Questions from Members of the Public:

Mr McMillan from Foxes Hollow Residents' Association asked if it is possible to let residents know when works from the Tree Report are to be carried out. Councillor G Garner said he will ask Councillor B Garner who is the Parish Council's Tree Warden.

Mrs Durling asked the Parish Council to support a 20mph speed limit along Rattle Road. Councillors explained that it would be too costly and unenforceable without a speed camera.

The meeting was re-opened.

298 Citizens' Advice Bureau:

The Citizen's Advice Bureau (CAB) has asked Westham Parish Council to host an electronic tablet at the Parish Council's Offices for use one day a week by anyone needing help with benefits claims, marital advice etc. The CAB will provide the tablet, the Clerk or Councillors would be trained to help users.

Members **resolved** to reject the offer as it would impose too much on the Clerk's time and the school is against the proposal on security grounds. Members suggested the CAB contacts District Councillor Clark to see if they can work together as the PVP would like to provide a similar service.

299 Stone Cross Royals

Councillors Marshall, G Garner, Blaker and Parsons met a representative from the club to agree a location for its storage container in Adur Park. They recommend two positions, one near Medina Drive and one near the railway line.

Councillors preferred the Medina Drive site and **resolved** the container is located for a trial period of twelve months on condition that any graffiti on the container is removed within fourteen days and the container is painted with anti-climb paint to try and prevent people climbing on the roof.

The Clerk will revise the Club's Contract and bring the new contract to members at the next Full Council Meeting for approval.

300 Separate Pedestrian Entrance to Adur Park:

Councillors **resolved** to accept the specification (reference AH/GG 17/03/2015) for a new entrance to Adur Park and thanked Councillor G Garner for all his work in producing it.

The Clerk will now seek prices from contractors and report back to the next Full Council Meeting.

301 Review of the Parishes Dog Bins:

Foxes Hollow Residents' Association would like the Parish Council to provide a dog bin by the new path between Boniface Close and Beechfield Road. A new bin would cost £500 initially and £5.05 per week to empty at today's prices. At the previous meeting Councillors resolved to look into how often their other bins are used and see if some can be relocated.

Having now looked into this Councillors found that all nineteen bins are used regularly so they **resolved** to provide a new bin for Foxes Hollow using money from reserves.

302 Grant Requests from the Pevensey Villages Partnership:

At the last Finance and General Purposes Committee Meeting Councillor Molog, who is also Chair of the PVP, had said the Partnership would like to extend the Pevensey Garden Competition to the parish of Westham and Westham would have its own judges and be run separately. Councillor Molog apologised to members as she now understands the PVP will run the competition.

Councillors **resolved** they would still not like to commit a new Council to this and agreed to revisit the situation next year.

303 Health and Safety and Risk Management

Councillor G Garner reported that the annual Health and Safety Review is under way and he will report back to the Parks and Open Spaces Committee in due course.

The Clerk has drafted a Risk Management Exercise which she will circulate to the Finance and General Purposes Committee for the next meeting.

304 Questions from Parish Councillors:

Councillor Bruce asked for all updates about the damaged planter in Westham to be brought to the next Full Council Meeting.

Councillor Bruce also asked what the position is regarding repairing the fingerposts in the parish. ESCC are not repairing fingerposts in the County but they remain its responsibility. If Parish Councils want to look after them they can under licence using approved ESCC contractors. Councillors agreed the Clerk should bring prices to the next Full Council Meeting.

Councillor G Garner asked for the next Full Council meeting agenda to include an item to repair or replace the damaged planter in Westham and to include the effectiveness of the planters as a whole.

305 Planning Applications:

The following planning application was considered;

WD2015/0409F – Hankham Hall Farm, Hankham Hall Road – Demolition of existing agricultural buildings and erection of a pair of semi-detached houses – **Westham Parish Council objects to this application because councillors feel the houses are not in keeping with their surroundings and contractors vehicles will damage an already delicate road and verge.**

WD2015/0403FA – Garden Bungalow, Glynleigh Farm – Removal/variation of Condition 4 of WD2013/2140F (Dismantling and removal of existing storage (railway carriages), erection of two yurts for workshops, classes and treatments with adjacent toilets. Change of use from agricultural to assembly and leisure – **Westham Parish Council has no objections to this application on any planning grounds.**

WD2015/0101/0 – Merrilees, Dittons Road – Demolition of existing single dwelling to be replaced with that of footprint of 275 sq m. and to provide two semi-detached dwellings - **Westham Parish Council has no objections to this application as long as there is enough parking for four vehicles.**

WD2015/0416F – 5 Darwell Drive, Stone Cross – Single storey extension to rear – **Westham Parish Council has no objections to this application on any planning grounds.**

There being no further business, the meeting finished at 8:25pm.