

## **WESTHAM PARISH COUNCIL**

### **DRAFT MINUTES OF THE FULL COUNCIL MEETING OF**

19th May 2014

held at The Amenity Hall, Stone Cross

14 Present

Cllrs K Saxby (Chairman), B Garner, B Molog, G Garner, K Sutherland, P Marshall, T Comerford, M Nash, K Stevens, J Blaker, G Parsons and T Bruce.

District Councillor Dear, County Councillor Pursglove, A Hillman (Clerk) and five members of the public were in attendance.

15 Apologies for Absence

Apologies for absence were received from Councillor Perrin and were accepted by those present.

16 Minutes of the Previous Meeting

The Minutes of the Full Council Meeting held on 14th April 2014 were read, confirmed as a true and accurate record and signed by the Chairman.

17 Clerk's Report

All matters' arising were covered elsewhere in these minutes.

18 Disclosures of Interests

Councillor Nash declared he no longer is a Director of the Westham and Pevensey Transport Partnership.

Councillor Molog declared that she is both a Trustee and Clerk to Pevensey Town Trust and that Councillor Parsons is the Treasurer and Trustee to the same Trust.

19 Reports on Committee Meetings held

There have been no Committee Meetings since the last Full Council Meeting.

20 Reports on Sub-Committee Meetings held.

There have been no Sub-Committee Meetings since the last Full Council Meeting.

21 Reports from Outside Meetings

Councillor B Garner attended the latest Stone Cross Memorial Hall Meeting. Members reported that they need more grants to repair the flat roof and that they also need more Trustees.

Councillor Molog attended;

- the WDALC meeting of 16<sup>th</sup> April where members discussed the predicted effects of the continuous cuts to the Council Tax Support Grant. Members have arranged a Coffee Morning for 30<sup>th</sup> May at the Hailsham Offices. All councillors are welcome.
- the Police Street Meet at Springfield Close with Councillor G Garner. They were the only people present.
- the Streets' Ahead Meetings of 29<sup>th</sup> April and 14<sup>th</sup> May. This is covered later on in the minutes.
- the Police Street meet on 7<sup>th</sup> May at Foords Lane which discussed the state of the verges in Hankham.
- the Pevensey Town Trust Meeting on 7<sup>th</sup> May. Car park and Indemnity Insurance were among the items discussed.
- the WDALC Management Meeting on 14<sup>th</sup> May in which members helped to draft the agenda for the Parish Conference.

Councillor Stevens attended SSALC meetings. The Three County Associations are have a stall at the South of England Show to promote Parish and Town Councils.

Councillors Comerford and Saxby attended the Patients' Panel Meeting at Stone Cross Medical Centre. It was reported that this area has a higher than average diabetic population. There was no news about the shuttle bus proposal.

The meeting was then suspended.

22 Report from PCSO Liz McDonagh

PCSO McDonagh was unable to attend on this occasion.

23 Reports from County/District Councillors

District Councillor Dear;

- reported that Wealden has a quiz on its website to commemorate its 40th year anniversary.
- the latest study settlements in the SHLAA are at Heathfield, Wadhurst, Frant, Herstmonceux, Ninfield, Horam, Maresfield, Berwick Station, Cross-in-Hand, Boreham Street, Ripe, Selemston and Upper Dicker.
- changes are proposed to the mobile library service. More details are available at <https://consultation.eastsussex.gov.uk/governance-and-community-services/mobile-library-services>

County Councillor Pursglove reported;

- work to repair Rickney Lane is ongoing.
- residents can ask ESCC to consider switching individual street lights on overnight.
- he asked to be a Governor at Hankham School.

- ESCC is to stop funding school crossing patrols from July. Westham Parish Council and Pevensey and Westham School have agreed to pay their share and are waiting to hear from Pevensey Parish Council. County Councillor Pursglove, as a Parish Councillor at Pevensey, will ask for this to be an agenda item at its next meeting. Councillor Stevens will talk to Becky Shaw, Chief Executive at ESCC to clarify the situation.

24 Questions from Members of the Public

There were no questions from any members of the public on this occasion.

The meeting was re-opened.

25 Emergency Plan - update

Councillor Marshall has updated the Emergency Card, copies of which he will give to all councillors once printed.

26 Allotments - update

The Clerk confirmed that all allotment holders have been written to and asked to keep their allotments tidy. Councillors Parsons said number 11 looks unused.

Councillor G Garner asked members to consider replacing the entrance gate to the allotments. He will provide drawings to enable the Clerk to get prices for the next Parks and Open Spaces Meeting. Councillors will consider the proposal there. Councillor Bruce suggested that if the gate goes ahead, allotment rents should be increased to cover the cost of the new gate. Councillor Parsons suggested allotment holders should have contracts next Year and that we should consider reducing the size of some allotments.

27 Verges in Westham and Hankham

District Councillor Tooley is reported to be working with Highways to get the verges in Hankham reinstated.

Councillor Parsons reported seeing a Wealden contractor weeding gutters in Pevensey and asked why it is not done here. Councillors asked the Clerk to contact Wealden and find out when the gutters will be cleared and the roads swept in this Parish.

ESCC say fitting birdsmouth fencing around the verges in Westham will constitute a trip hazard and asked councillors to consider extending the posts instead. Councillor Marshall will provide the Clerk with drawings to show ESCC where the posts need to go.

28 Wish List

The Wish List is a list of assets and services that Developers can be asked to provide with proposed future developments and is currently as follows;

Cover printing and delivery costs of the glossy brochure for new residents.  
Provide a new Community Leisure Facility.  
Contribute towards Community Transport.  
Help local schools accommodate the extra pupil numbers.  
Provide picnic tables throughout the Parish.  
Sponsor grit bins for, say, 5 years.  
Replace plastic bus shelters with wooden ones.  
Upgrade the play parks.  
Adur Park – to include a car park.  
Butcher’s Field.  
Westham Pond.  
Allotment Site.  
Outside Christmas trees for each village.  
New additional bus shelters in the parish’ to the list – to include a shelter at The Red Lion.

Councillors agreed by 11 votes to 1 to add ‘Shuttle Bus Service between the Eastbourne District General and Conquest Hospitals.

29 Shuttle Bus Service between the District General and Conquest Hospitals

The Parish Council has received a reply from the Clinical Commissioning Group who say;

‘We do recognise that additional travel can be a source of concern, anxiety and inconvenience for some local people. The suggestion of a shuttle bus has been considered previously and whilst found not to be viable, we are continuing to explore how any additional travel can be mitigated by talking to the local authority, transport providers and East Sussex Healthcare NHS Trust’.

This item is to remain an agenda item for the foreseeable future.

30 Streets’ Ahead

Councillor Molog attended two Streets’ Ahead Meetings. The group has appointed a Chair, Treasurer and Secretary and has formed its Sub-Committees.

A Food and Wine Festival is being organised for the end of August at Pevensey Castle and the group is to look into holding a Dickensian Evening in December, at which they hope to involve local schools.

31 6 Beaulieu Drive

Councillors considered a request from the resident at 6 Beaulieu Drive. The resident is asking the Parish Council to guarantee that it will pay for any damage caused to his fencing if the banks erode.

Westham Parish Council refused to guarantee this.

### 32 Stone Cross Royals

Mr Bland and Mr Wheeler from Stone Cross Royals have approached the Parish Council and are asking to use Adur Park. Stone Cross Royals is a football club for boys and girls of all ages and is looking for somewhere for its members to play locally.

Councillors previously explained that Adur Park is currently used by Pevensey and Westham Junior Football Club and it is also due to have a large play area installed shortly but they agreed to see what they can work out.

The Clerk can now confirm that Pevensey and Westham Junior Football Club has agreed to share the park.

Councillors **resolved** that Stone Cross Royals can use Adur Park under the same contract terms as Pevensey and Westham and that the two clubs will need to work together to avoid duplication and minimise parking disruption to neighbouring properties.

### 33 Health and Safety

Councillors G Garner and Parsons reported the following work as outstanding and requiring action.

<u>Items requiring attention:</u>	<u>Location:</u>	<u>Action:</u>
Benches need cleaning	Various	Works to be given to the Community Payback Team

#### Controls to be implemented following Risk Assessment Review:

<u>Control:</u>	<u>Location:</u>	<u>Latest Decision:</u>
Rubbish/bonfires	Hobney Rise	Rubbish cleared/ Contractor instructed to clear bonfire. PCSO to be asked to contact residents.
Make good depressions	Adur Park	larger depression outstanding may be a significant problem.

### 34 Annual Financial Accounts

Councillors **resolved** that they approved the accounts and annual governance statement for the financial year to 31<sup>st</sup> March 2014.

### 35 Fingerpost Signs

The Clerk is negotiating with ESCC about the possibility of taking over the future maintenance of its fingerpost signs and will report back in due course.

### 36 Questions from Parish Councillors

Councillor Parsons is to bring a poster she has designed for the Christmas Lights Competition to the next Finance and General Purposes Committee Meeting.

Councillor Comerford asked if the planters at Westham are being replanted. Councillor Bruce has this in hand.

Councillor Molog reported that the Joint Action Group no longer exists. She wants to know why Parishes and Towns were not consulted and where the groups assets and funding are. This is to be resolved through the WDALC.

### 37 Planning Applications

The following planning applications were considered;

WD2014/0975F – Kingsholme, Hailsham Road – Two story side extension – **Westham Parish Council has no objections to this application on any planning grounds.**

WD2014/0855F – Langsett, Rattle Road – Pair of semi-detached dwellings within curtilage of Langsett – **Westham Parish Council objects to this application as it has concerns over the access.**

WD2014/0718MRM – Land to the North of Dittons Road – Reserved matters application for the approval of appearance, landscaping, layout and scale pursuant to outline planning permission WD2012/2583MAO the erection of 100 dwellings together with associated parking, open space provision and landscaping – **Westham Parish Council has no objections to this applications but would like to make the following comments;**

- **the application mentions Stone Cross Town Centre – Stone Cross is not a town and does not have a town centre.**
- **councillors understand that a high pressured gas main runs through the proposed development.**
- **councillors would like to see the holding ponds secured with fencing for safety reasons.**
- **councillors feel the buffer zone is not sufficient between the new estate and existing properties and would like to see it widened.**
- **councillors would like clarification as to what 'residential amenities' are proposed.**
- **councillors would like provision for play areas to 'grow as the children grow'.**

WD2014/0802F – 61 Springfield Close – Alteration to roofs over existing rear extensions - **Westham Parish Council has no objections to this application on any planning grounds.**

There being no further business, the meeting finished at 8:45pm.