

Minutes of the Annual General Meeting held in the Amenity Hall, Stone Cross on Monday 20th May 2013

1. Present

B Molog, T Bruce, K Sutherland, P Marshall, G Parsons, C Smith, R Perrin, M Nash, B Garner, J Blaker, K Saxby and T Comerford.

2. Apologies for absence

There were no apologies for absence.

3. Election of Chair

Councillor Sutherland proposed and Councillor Marshall seconded Councillor Molog for the role of Chair.

Councillor Perrin proposed and Councillor Smith seconded Councillor Saxby for the role of Chair.

Councillors **resolved** by 8 votes to 4 that Councillor Saxby is Chair to Westham Parish Council.

Councillor Saxby accepted the role of Chair to Westham Parish Council and Councillors duly thanked Councillor Molog for work in her five years as Chair.

4. Election of Vice-Chair

Councillor Saxby proposed and Councillor Smith seconded Councillor Perrin for the role of Vice Chair.

Councillor Sutherland proposed and Councillor Molog seconded Councillor Marshall as Vice Chair.

Councillors **resolved** by 8 votes to 4 that Councillor Marshall is Vice Chair to Westham Parish Council.

Councillor Marshall accepted the role of Vice Chair to Westham Parish Council.

5. Membership of the Standing Committees

Members resolved that all councillors serve on all committees, the quorum is 5.

6. To appoint the membership of the Sub-Committee

Councillors resolved that membership is as follows;

Adur Park Sub Committee – Cllrs Marshall, Molog, Parsons, Saxby, Sutherland and Blaker and a representative from Red Dyke Residents' Association.

Emergency Plan Sub Committee – Cllrs Nash, Marshall, Saxby, Molog, Comerford and the Clerk.

7. Representatives of the Parish Council

Councillors resolved that the new list of representation on outside committees is as follows;

Transport Partnership	M Nash
Emergency Co-ordinator	M Nash
Local Council Association	B Molog
Neighbourhood Watch	K Saxby/T Comerford
Neighbourhood Panel	G Parsons
Pevensey Town Trust	B Molog/G Parsons
St John's Trust	R Perrin
Tree Warden Officer	B Garner
Assistant Tree Officer	G Parsons
Westham Village Hall - Management Committee	M Nash
Stone Cross Memorial Hall	B Garner
Safer Wealden Partnership Joint Action Group	B Molog/K Sutherland

8. Payment of Annual Subscriptions

Councillors resolved unanimously that the following subscriptions and insurance are renewed for 2013-2014;

Wealden District Association of Local Councils
Society of Local Council Clerks
Sussex Association of Local Councils
Zurich Insurance (3 year contract)

9. Meetings

It was resolved that the Standing Committees will meet on the 2nd Monday of each month (except August and December) and that the Council will meet on the 3rd Monday of each month (except August and December), at Stone Cross or Westham, bank holidays permitting.

10. Bank Signatories

It was resolved that signatories to Bank and Post Office accounts will be the Chair, the Vice-Chair, the Chairs of the Committees and Clerk. The Clerk and two councilors are to sign transactions.

11. Code of Conduct

Councillors **resolved** to accept the Code of Conduct and Register of Interests introduced by Wealden District Council under the Localism Act 2012.

12. Standing Orders and Financial Regulations

The present list of Parish Standing Orders was re-adopted subject to the following addition under 3a(i);

In the event of a meeting being cancelled the Council's Proper Officer shall consult all Parish Councillors regarding a planning application in order to meet the due date.

13. General Power of Competence

Councillors reconfirmed their eligibility to meet the General Power of Competence.