

Minutes of the Annual General Meeting held in the Amenity Hall, Stone Cross on Monday 21st May 2012

1. Present

Chair B Molog, T Bruce, B Tooley, K Sutherland, P Marshall, G Parsons and C Smith.

2. Apologies for absence

There were apologies for absence from R Perrin, M Nash, B Garner, J Blaker, K Saxby and T Comerford.

3. Election of Chair

Councillor Parsons proposed and Councillor Sutherland seconded Councillor Molog for the role of Chair.

Councillor Molog accepted the role of Chair to Westham Parish Council.

4. Election of Vice-Chair

Councillor Molog proposed and Councillor Tooley seconded Councillor Parsons for the role of Vice Chair.

Councillor Parsons accepted the role of Vice Chair to Westham Parish Council.

5. Membership of the Standing Committees

Members resolved that all councillors serve on all committees, the quorum is now 5.

6. To appoint the membership of the Sub-Committee

Councillors resolved that membership is as follows;

Adur Park Sub Committee – Cllrs Marshall, Molog, Parsons, Saxby, Sutherland and Blaker and a representative from Red Dyke Residents' Association.

Emergency Plan Sub Committee – Cllrs Nash, Marshall, Saxby, Molog and Comerford.

7. Representatives of the Parish Council

Councillors resolved that the new list of representation on outside committees is as follows;

Transport Partnership
Emergency Co-ordinator

M Nash
M Nash

Local Council Association	B Molog
Neighbourhood Watch	B Tooley/K Saxby
Neighbourhood Panel	B Tooley/G Parsons
Pevensey Town Trust	B Molog/G Parsons
St John's Trust	R Perrin
Tree Warden Officer	B Garner
Assistant Tree Officer	G Parsons
Westham Village Hall - Management Committee	M Nash
Stone Cross Memorial Hall	B Garner
Police Joint Action Group	B Molog

8. Payment of Annual Subscriptions

Councillors resolved unanimously that the following subscriptions and insurance are renewed for 2012-2013;

Wealden District Association of Local Councils
Society of Local Council Clerks
Sussex Association of Local Councils
Zurich Insurance (3 year contract)

9. Meetings

It was resolved that the Standing Committees will meet on the 2nd Monday of each month (except August and December) and that the Council will meet on the 3rd Monday of each month (except August and December), at Stone Cross or Westham.

10. Bank Signatories

It was resolved that signatories to Bank and Post Office accounts will be the Chair, the Vice-Chair, the Chairs of the Committees and Clerk. The Clerk and two councillors are to sign transactions.

11. Code of Conduct

Those present resolved for the next year, until such time that the Code is replaced in that year;

(1) That pursuant to section 51 of the Local Government Act 2000 the Council in place of the model code of conduct previously adopted in 2002 hereby adopts with effect from 14 May 2007 the Standards Board's version of the model code of conduct attached to the report being an amended version of the code set out in the Schedule to the Local Authorities (Model Code of Conduct) Order 2007 (SI 2007/1159) to the extent that it is mandatory for parish Councils and including paragraph 12 (2) of the model code and this code shall be the code expected of Members [and Co-opted member] of the Council

(2) That the ten General Principles are hereby adopted as a non-enforceable annex to the Code to remind members and the public of the principles underlying the Code.

12. Standing Orders and Financial Regulations

The present list of Parish Standing Orders was re-adopted subject to;

Item 2.i – ‘The Chair shall serve a maximum term of three years after which a new Chair shall be elected’ – removed.

Item 2.j.xvii – amended to include to ‘Maintain a Training Programme’.

Item 3.b.xv – ‘and Environment’ – to be removed.

Item 8 – ‘or member of the public’ to be added after ‘A Councillor’.

Item 10 – ‘or make slanderous comments’ – added.

It was also agreed that there is now no longer a need to maintain a planning log.

The present Financial Regulations were re-adopted subject to;

Item 3.3 – ‘These statements are to be prepared initially monthly’ to be replaced with ‘List of Income and expenditure to be prepared two monthly as appropriate’.

Item 3.7 – Financial Planning now to be on a 4 year cycle. Also to be added ‘and review every six months as an item on the Full Council Meeting Agenda’

Item 6.2 – Shall now read ‘The Clerk and delegated councilor as appropriate shall....’ and after approved ‘to an agreed standard’ added.

Item 11.1.b – Amended from £50,000 to £60,000.

Item 11.1.f – Amended from £50,000 to £60,000.

13. Power of Wellbeing

Councillors resolved to re-adopt the Power of Wellbeing and Statement of Intent as to Community Engagement.