

Minutes of the Annual General Meeting held in the Amenity Hall, Stone Cross on Monday 16 May 2011

1. Present

Chair B Molog, T Comerford, M Nash, T Bruce, B Tooley, K Sutherland, K Saxby, B Garner, P Marshall, G Parsons, C Smith and J Blaker.

2. Apologies for absence

There were apologies for absence from R Perrin.

3. Election of Chair

Councillor Parsons proposed and Councillor Sutherland seconded Councillor Molog for the role of Chair.

Councillor Nash proposed and Councillor Comerford seconded Councillor Saxby for the role of Chair.

Both Councillors received six votes and the Chair used her casting vote in favour of Councillor Molog.

Councillor Molog accepted the role of Chair to Westham and Stone Cross Community Council and duly welcomed the new Council. Councillors signed their acceptance of Office and the Register of Interest Forms.

4. Election of Vice-Chair

Councillor Molog proposed and Councillor Sutherland seconded Councillor Parsons for the role of Vice Chair.

Councillor Comerford proposed and Councillor Saxby seconded Councillor Nash for the role of Vice Chair.

Councillors resolved by seven votes to five that Councillor Parsons is the new Vice Chair of Westham and Stone Cross Community Council.

Councillor Parsons accepted the role.

5. Membership of the Standing Committees

Members resolved that all councillors serve on all committees with the quorum staying at 7.

6. Representatives of the Community Council

Councillors resolved that the new list of representation on outside committees is as follows;

Transport Partnership	M Nash
Emergency Co-ordinator	M Nash
Local Council Association	B Molog
Neighbourhood Watch	B Tooley
Neighbourhood Panel	K Saxby/B Tooley
Pevensey Town Trust	B Molog/G Parsons
St John's Trust	R Perrin
Tree Warden Officer	B Garner
Assistant Tree Officer	G Parsons
Westham Village Hall - Management Committee	M Nash
Stone Cross Memorial Hall	B Garner
Police Joint Action Group	B Molog

7. Membership of the Working Groups

Councillors resolved that the membership of the Working Groups is as follows;

Adur Park Working Group	K Sutherland, J Blaker, B Garner, G Parsons and B Molog
Westham Pond Working Group	To be disbanded until called for.
Butcher's Field Working Group	To be disbanded until called for.
Newsletter Working Group	J Blaker, G Parsons and B Molog
Risk Assessment Working Group	B Molog, G Parsons and K Sutherland
Business Plan Working Group	M Nash, K Sutherland, G Parsons, B Molog and T Bruce

8. Payment of Annual Subscriptions

Councillors resolved unanimously that the following subscriptions and insurance are renewed for 2011-2012;

Wealden District Association of Local Councils
Society of Local Council Clerks
Sussex Association of Local Councils
Zurich Insurance (3 year contract)

9. Meetings

It was resolved that the Standing Committees will meet on the 2nd Monday of each month (except August and December) and that the Council will meet on the 3rd Monday of each month (except August and December), at Stone Cross or Westham.

10. Bank Signatories

It was resolved that signatories to Bank and Post Office accounts will be the Chair, the Vice-Chair, the Chairs of the Committees and Clerk. The Clerk and two councilors are to sign transactions.

11. Code of Conduct

Those present resolved for the next year, until such time that the Code is replaced in that year;

(1) That pursuant to section 51 of the Local Government Act 2000 the Council in place of the model code of conduct previously adopted in 2002 hereby adopts with effect from 14 May 2007 the Standards Board's version of the model code of conduct attached to the report being an amended version of the code set out in the Schedule to the Local Authorities (Model Code of Conduct) Order 2007 (SI 2007/1159) to the extent that it is mandatory for parish Councils and including paragraph 12 (2) of the model code and this code shall be the code expected of Members [and Co-opted member] of the Council

(2) That the ten General Principles are hereby adopted as a non-enforceable annex to the Code to remind members and the public of the principles underlying the Code.

12. Standing Orders and Financial Regulations

The present list of Parish Standing Orders was re-adopted subject to Standing Order 2 being amended to include the following;

'Establish a training programme for new councillors and refresher training for existing councillors'.

The Financial Regulations were re-adopted subject to the spending limit in Financial Regulation 3.4 being raised to £1000 and expenditure exceeding £1001 being approved by the Chair, Vice Chair and Chair of the Committees.

Financial Regulation 11(h) is now to read '*.....where the value is below £2000 and above £1001 the Clerk or RFO shall obtain two estimates. Otherwise Regulation 3.4 applies.*

13. Power of Wellbeing

Councillors resolved to re-adopt the Power of Wellbeing and Statement of Intent as to Community Engagement.